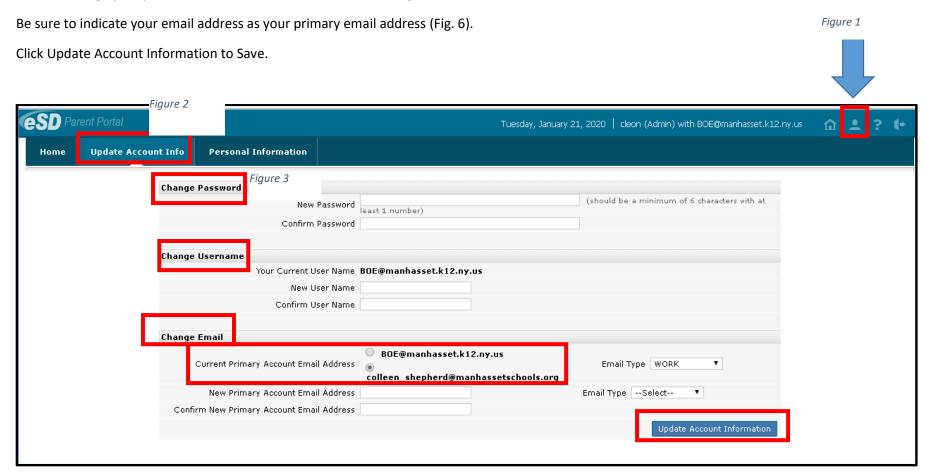
How to update parent portal login information and personal information that resides in the district's Student Information System

First, make sure that you are logged into your Manhasset Schools parent portal account by logging in through this site https://parentportal.eschooldata.com/login.aspx

Click on the person icon over towards the upper right (Fig. 1), this will bring you to the Update Account Info screen.

You can change your password, username and email address using the field labeled for each.



Update Personal Information in the district's Student Information System

From the Personal Information tab, any of the fields listed below can be updated, including phone numbers and email addresses. Enter your changes and click the Update Personal Info button to save.

Click the Red X to delete information and click the Green "Add Phone" or "Add Email" to add information. When adding a phone number be sure to enter the numbers only, not dashes. Also, be sure to un-check the default "Unlisted" if your number is in fact unlisted.

Please be sure that an email is indicated as your primary email address

